



Oral Surgery Surgical Assistant

Innovative Oral Surgery & Dental Implants is a small business with locations in Newtown, Jenkintown, and Feasterville, PA. We are customer-centric, bold, and our goal is to provide the most state-of-the-art care in a comfortable, caring, and nonthreatening environment.

Our work environment includes:

- Wellness programs
- Growth opportunities
- Lively atmosphere
- Safe work environment
- On-the-job training
- Modern office setting

Have you ever considered a new and exciting career? One that allows you to engage in the thrill of surgery and general anesthesia while helping others and making a true difference in their lives, EVERYDAY? Join our three-location practice in Newtown, Feasterville, and Jenkintown, PA, to be a surgical assistant that is also dually trained to assist in the delivery of general anesthesia by a nationally recognized training program by the American Association of Oral & Maxillofacial Surgeons.

We are looking for **full-time** patient-focused team players who are caring, outgoing, nurturing, and multi-taskers to join our growing practice. While oral surgery experience is a plus, if you have experience within dentistry, we will train the right candidates.

To be a successful surgical assistant in our practice, candidates should enjoy helping people, possess a caring spirit to calm children and adults who are scared, be very detailed oriented, proactive, and be a team player. We have a very close-knit team that enjoys working with one another, helps one another and welcomes newcomers with enthusiasm. Our surgical assistants travel between our office locations to work with a variety of our doctors, patients, and other staff.

Oral and Maxillofacial Surgical Assistant Responsibilities:

- Surgically assisting surgeons
- Handling clinical office tasks such as greeting and preparing patients for surgery, sterilization of instruments, cleaning and organizing operatories, reordering of supplies, taking digital X-rays, etc.
- Participating in staff and doctor continuing education
- Anticipate the needs of the surgeons in order to ensure a seamless and positive experience for our patients



- Use of a computer, as our office is digital and paperless

Oral and Maxillofacial Surgical Assistant Requirements:

- PA dental X-ray license
- Attention to detail
- Desire to be proactive and create a positive experience for our patients
- Excellent communication skills

Benefits:

- Health insurance
- Paid time off

Medical specialties:

- Anesthesiology
- Primary Care
- Surgery

Schedule:

- Day shift
- Monday to Friday
- Ability to work in all three locations (Feasterville, Newtown, Jenkintown)

Experience:

- Dental assisting: 1 year (Preferred)
- License/Certification: X-Ray Certification (Preferred)
- Work Location: On the road